



Town of Wyoming
Council Meeting Minutes
May 2, 2023, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough, Vice Mayor- Doug Denison, Treasurer- Kyle Dixon. and Council Person- Melissa Wooleyhand.

Tardy: Tracy Johovic, Secretary.

Mr. Denison moved with a second by Mr. Dixon to excuse Ms. Johovic's tardiness. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

Staff attending: Chief Baker, Town Manager, Michael Wooleyhand, Town Clerk- Roseann Lamar and Clerk of Council, Audrey Lindale.

Audience attending: Donna Storan, Elaine Bilow, Donna Mason, Donna Storan, BJ and Dave Van Kavelaar, Joyce Stockslager, Sheryl Ford, Sabrina Fite, Denise Rothermel, Jane Sweeney, and Robert Pflumm.

ADOPTION OF AGENDA

Mr. Denison moved with a second by Mrs. Wooleyhand to approve agenda as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- Ms. Fite expressed concerns regarding unfinished sidewalks in Wynsome Knoll being a safety concern for children walking to the bus stop. Also concerned about escrow money not being transferred to the HOA.

- Mayor Bilbrough explained the process of street adoption. Development was built before Wyoming required bonds for streets and therefore there was none. An engineering firm will inspect streets before the town takes responsibility.
- Mr. Wooleyhand stated that the HOA lawyer has been in contact with the developer regarding unfinished items within the community. There is no timeline for completion.
- Ms. Rothermel thanked the town for painting “stop” on the street at sign on S. Layton. Also thanks the police department for more presence in the area.
- Mrs. Van Kavelaar questioned the pump on S. Layton and the flooding with the last storm.
- Mr. Wooleyhand explained that the pump was looked at and it was working. It just couldn’t keep up with the excessive amount of rain.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough thanked Mr. Wooleyhand, Mrs. Lamar and Mrs. Lindale for all they do for the town in recognition of Professional Municipal Clerks Week.

ADOPTION OF PREVIOUS MEETING MINUTES

- April 3, 2023- Council Meeting

Mr. Denison moved with a second by Mr. Dixon to adopt previous meeting minutes. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.

TREASURER’S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.
- Council discussed dates for a budget meeting in May. Email will be sent out to secure date.

Mr. Denison moved with a second by Mrs. Wooleyhand to adopt reports as presented. Mayor Bilbrough, Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.

POLICE REPORT

- Chief Baker presented April’s police report to council.
- There were 224 traffic tickets, 3 parking, 43 warnings, 92 criminal arrests, 4 local fugitives, 6 accidents, 1 DUI and 186 total complaints that were handled by the WPD.
- Speed trailer was placed on N. Railroad at E. Third St.:19,001 vehicles, 15 vehicles over excessive speed and average speed violation 21.2 miles.

FIRE COMPANY REPORT

- No report was available.

C/W SEWER & WATER REPORT

- No Report

PLANNING & ZONING

- Mrs. Lamar advised that a variance request had been presented where a resident is requesting 6.5' rather than the 10'. Request will go in front of Board of Adjustments on June 6th at 6pm.
- Savannah Farms developers presented an updated plan that removed age restricted housing and will become R-1 homes. The number of lots changed from 282 to 226 lots.

BUILDING PERMITS

- Mrs. Lamar presented March's reports to council.
 - 7 new permits, 29 open, 6 closed.

CODE ENFORCEMENT

- Mrs. Lindale advised that there were no violations in April.

PARK/STREET

- Mrs. Wooleyhand advised council of the following:
 - Dog park will open Saturday May 6 at 10am.
 - Delmarva Power has started to replace some of the streetlights with LEDs.
 - Maintenance is working on clearing out storm drains.
 - Reminder: residents to keep leaves and grass clippings out of the road as it will clog drains.
 - Greens of Wyoming paving has not been scheduled for Ninebark and Black Cherry.
 - Mr. Wooleyhand explained that our lawyer has been in contact with Mr. Chetty and Mr. Salame to get this matter resolved.

SPECIAL EVENTS

- Updates on upcoming events:
 - Saturday June 3rd- Fishing Derby, 8-11am
 - Registration May 1st-26th.
 - Saturday August 5th- Peach Festival
 - 91 Vendor applications received.
 - Raffle items have been requested and have received several already.
 - Tuesday August 22nd- National Night Out
 - Work in Progress.
 - Will be held at Wyoming Park 6-8pm.

NEW BUSINESS

- **Intersection (Front St. and Caesar Rodney Ave.)**
 - Mayor Bilbrough advised that the town has received several emails regarding this intersection after a bad accident.
 - Mr. Wooleyhand advised that emails and concerns had been sent to DelDOT and a traffic study will be done.
 - Mayor Bilbrough stated that maybe moving the crosswalk further down so that it is not at that intersection.
 - Mr. Dixon stated that he has witnessed drivers taking chances on pulling out of school as it is a busy intersection. He feels moving the sidewalk may help.
 - Chief Baker advised that the police department tries to sit in the post office parking lot with lights on to bring attention to the drivers.

- Mr. Denison suggested contacting our state legislators stating the safety concerns to put pressure on DelDOT.
- **Peach Festival T-shirt Contest**
 - Council reviewed entries received from local schools.
 - Winning design was done by Luke Garrett from Magnolia Middle School.
 - Staff will reach out to printers for pricing.

UNFINISHED BUSINESS

- **Westville Annexation**
 - Mr. Denison advised that a committee, which included Mr. Denison, Mrs. Wooleyhand and Mr. Dixon, met on April 26, 2023, to discuss the annexation.
 - The property owner was present and would like the property to be commercial.
 - Mr. Denison explained that property must be annexed in as R-1 and the owner can apply for rezoning.
 - Mr. Denison advised that the committee found that annexation would generate more revenue for the town, connect parcels already annexed into town and provide amenities to residents.
 - The Committee recommends annexation.

Mr. Denison moved with a second by Mrs. Wooleyhand to accept the annexation of parcel # 7-00-0094.01-03.01-0001. Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Mr. Bilbrough abstained from voting. Motion carried.

- **10 S. Railroad Ave.**
 - Mr. Wooleyhand met with Mr. Falasco.
 - Mr. Falasco states that there is a 4–5-inch lean.
 - Recommends having building lifted and whole foundation removed and replaced.
 - Estimate just for lifting building is \$20,000. Awaiting estimate for foundation work as most of it will be done by hand due to space.
 - Will revisit once estimates are received.
- **Ordinance #68-23- Idling Vehicles**
 - Mayor Bilbrough expressed concerns that the ordinance does not specifically state public property only. Feels the town should not have a say on private property.
 - Staff will send the ordinance back to the lawyer for changes.
- **Multipurpose Court**
 - Staff received one additional fence quote.
 - Discussion ensued regarding the location of the basketball court.
 - Mayor Bilbrough would like to see a schedule for the court in regards to what days basketball and pickleball will be played.
 - Council would like to see possible information sessions/lessons on pickleball offered to anyone who wishes to play.
 - Mr. Denison suggested renting court out if someone wanted private play time.

Mr. Denison moved with a second by Mr. Dixon to contract with Superior Play, Joe Falasco and Ashley Fencing to complete the project. Mr. Denison, Mr. Dixon, and Mrs. Wooleyhand, Aye. None Opposed. Mr. Bilbrough abstained from voting. Motion carried.

- **N. Railroad Parking**

- The Wyoming Police Department has not received any complaints.
- Mr. Denison advised that Mr. Kinnard passed away and sends condolences to his family.

Ms. Johovic arrived at 7:10pm.

- **Impact Fees**

- Mayor Bilbrough explained that permit fees were recently changed and feels that an impact fee needs to be increased to assist in hiring of new officers and staff.
- Mr. Wooleyhand advised council of the amount it would cost for a new officer.
- Chief Baker advised that the department is currently 1 officer short according to FBI recommendations.
- Mr. Denison advised that staff reach out to our inspection company to ensure they will be able to handle new developments in the area.
- Discussion ensued.
- Mr. Wooleyhand will work up a proposed increase during budget reviews.

CALENDAR OF EVENTS

- Planning and Zoning 5/24/2023, 6:30pm
- Town Hall Closed 5/29/2023- Memorial Day
- Fishing Derby 6/3/2023, 8-11am
- Town Council Meeting 6/5/2023, 6:30pm

COUNCIL COMMENTS

- None

Mr. Denison moved with a second by Mr. Dixon to enter executive session at 7:38pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.

Mr. Denison moved with a second by Ms. Johovic to resume regular session at 7:49pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.

Mr. Denison moved with a second by Ms. Johovic to adjourn meeting at 7:49pm. Mayor Bilbrough, Mr. Denison, Mr. Dixon, Ms. Johovic and Mrs. Wooleyhand, Aye. None Opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council